

Sterling Public Schools

School Transfer Website Letter

Thank you for visiting our website to learn more about our student transfer policy. We appreciate your interest in Sterling Public Schools, where we strive for excellence in education developing contributing citizens in our society. We do our best to welcome additional students to our district whenever it is possible.

Sterling Public Schools makes decisions about student transfers in accordance with district policy and state law. You can download our comprehensive district policy below; however, we are providing the following information for your convenience:

- New transfers are accepted on a first-come, first-served basis. Students who attended the district on a transfer during the 2021-22 school year will be automatically accepted pending approval from the district. The law also gives preference to children of active-duty military personnel.
- To accept a transfer, enrollment in the grade the parent requests must be under the district-established capacity. The district's capacity and vacancy numbers for each grade and school can be found below.
- Transfers may be denied based on capacity, attendance and discipline issues.
- Transfers for siblings must be considered separately.
- If the grade a student requests is over capacity, he/she will be offered the opportunity to be placed on a waiting list.
- Transfer students must abide by eligibility requirements established by the Oklahoma Secondary Schools Activities Association (OSSAA) for OSSAA-sanctioned activities.
- Transfer openings will be updated Jan. 1, April 1, July 1 and Oct. 1 each year following discussions with the Board of Education.
- The district will begin accepting transfers for the next school year April 1. Transfers may be applied for any time during the school year as well.
- 35 is the capacity number per class
- The number of new transfer openings per grade are: PK-11, K-11, 1-17, 2-13, 3-24, 4-3, 5-16, 6-11, 7-12, 8-14, 9-8, 10-5, 11-4, 12-9
- The district will notify parents in four days or less to inform them whether the transfer has been accepted or rejected for the next school year, or for transfers during the school year.

- Contact Kent Lemons, Superintendent with any questions concerning transfers at (580) 365-4307, or at klemons@sterlingtigers.org.
- The link to the state Department of Education's student transfer form is <https://sde.ok.gov/sites/default/files/Parent%20Guardian%20Open%20Transfer%20Application.pdf>, or a paper copy may be picked up at the Superintendent's office.
- If access to technology to complete or print the form is needed, please come by the Superintendent's office.
- The district's student transfer policy FE is under the Transfer tab. Information concerning the appeal process is in policy FE.

Thank you again for your interest in becoming a part of Sterling Public Schools.

Sincerely,

Kent Lemons, Superintendent